

**Date:** [Current Date]

**Tenant Name(s):** [Tenant Names]

**Property Address:** [Full Property Address]

Dear [Tenant Name],

This letter serves as a formal amendment to your current lease agreement for the property located at [Property Address], which is scheduled to expire on [Current Lease End Date].

We are pleased to offer a short-term extension of your tenancy on a month-to-month basis. Please review the following terms for this extension:

- **Extension Start Date:** [Date immediately following original lease end]
- **Monthly Rent:** \$[Amount] (due on the [Day] of each month)
- **Termination Notice:** Either party may terminate this agreement by providing a written [Number of Days, e.g., 30] day notice.
- **Original Lease Terms:** All other terms, conditions, and rules established in your original lease agreement dated [Original Lease Start Date] shall remain in full force and effect.

If you agree to these terms, please sign and return this letter by [Deadline Date]. If you have any questions, please contact [Landlord/Manager Name] at [Phone/Email].

Sincerely,

[Landlord or Property Manager Signature]

[Landlord or Property Manager Name]

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**Tenant Acceptance:**

I/We agree to the month-to-month extension terms stated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_