

Date: [Date]

[Tenant Name]  
[Property Address]  
[Unit Number]

Subject: Notice of Lease Renewal and Pet Rent Policy Update

Dear [Tenant Name],

We are pleased to offer you a renewal of your lease agreement for the property located at [Property Address]. Your current lease is scheduled to expire on [Current Lease End Date].

As part of this renewal, please be advised of an update to our pet policy. Starting [New Lease Start Date], a monthly pet rent will be added to your total monthly charges. This fee covers the additional wear and tear associated with housing pets on the premises.

**Renewal Terms:**

- **New Lease Term:** [Start Date] to [End Date]
- **Monthly Base Rent:** \$[Amount]
- **Monthly Pet Rent:** \$[Amount] per pet
- **Total Monthly Payment:** \$[Total Amount]

All other terms and conditions of your original lease agreement and pet addendum remain in full force and effect.

If you wish to renew your lease under these updated terms, please sign and return the attached renewal agreement by [Deadline Date]. If we do not hear from you by this date, we will assume you intend to vacate the premises at the end of your current term.

Thank you for being a valued resident.

Sincerely,

[Landlord/Manager Name]  
[Management Company Name]  
[Phone Number]