

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

Subject: Notice of Pet Fee Increase and Lease Renewal

Dear [Tenant Name],

We hope you and your pet are enjoying your stay at [Property Name]. As your current lease is set to expire on [Lease End Date], we are writing to offer a renewal and to notify you of a change in our pet policy.

Due to rising maintenance and administrative costs, we are updating our monthly pet fee. Effective [Start Date of New Lease], the monthly pet fee for your [Type of Pet] will increase from \$[Current Amount] to \$[New Amount].

This new fee will be included in your total monthly rent payment starting with your next lease term. All other pet-related terms and conditions in your original agreement remain in effect.

Summary of Charges:

- Current Pet Fee: \$[Current Amount]
- New Pet Fee: \$[New Amount]
- Effective Date: [Date]

If you wish to renew your lease with this updated policy, please sign the attached renewal agreement and return it to the office by [Deadline Date].

If you have any questions or no longer have a pet living in the unit, please contact us at [Phone Number] or [Email Address].

Thank you for being a valued resident.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company/Landlord Name]