

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

Subject: Notice of Pet Policy Update and Lease Renewal

Dear [Tenant Name],

As your current lease agreement is set to expire on [Current Lease End Date], we are pleased to offer you a renewal for a new term of [Length of Renewal, e.g., 12 months].

Please be advised that effective [Start Date of New Lease], we have updated our Standard Pet Policy. These changes will apply to all residents renewing their lease agreements. The updated terms include:

- **Pet Rent:** \$[Amount] per month, per pet.
- **Pet Deposit:** A [Refundable/Non-Refundable] deposit of \$[Amount] is required.
- **Pet Limits:** A maximum of [Number] pets per household.
- **Weight/Breed Restrictions:** [List specific restrictions or state "No changes to existing restrictions"].
- **Required Documentation:** Updated vaccination records and [City/County] licenses must be submitted upon signing.

All pets must remain leashed in common areas, and owners are responsible for immediate waste removal. Failure to comply with these regulations may result in fines or a violation of your lease terms.

If you wish to renew your lease under these updated terms, please sign the attached renewal agreement and the updated Pet Addendum by [Deadline Date].

If you do not plan to renew or if you no longer have a pet, please contact the management office at [Phone Number] or [Email Address] as soon as possible.

Thank you for being a valued resident.

Sincerely,

[Management Name/Landlord Name]

[Property Management Company]

[Contact Information]