

Date: [Current Date]

To: [Tenant Name]
[Property Address]
[City, State, Zip Code]

RE: NOTICE TO TERMINATE LEASE FOR NON-PAYMENT OF RENT

Dear [Tenant Name],

You are hereby notified that you are in breach of your residential lease agreement dated [Lease Start Date] for the premises located at [Property Address].

This breach is due to your failure to pay rent as required by the terms of your lease. As of today, the total amount of overdue rent is \$[Total Amount Owed]. This balance covers the period(s) of: [List Months/Dates of Unpaid Rent].

Under the terms of your lease and in accordance with state law, I am exercising my right to terminate your tenancy. You are required to vacate the premises and return all keys no later than [Move Out Date/Time].

If you fail to vacate the property by the date specified above, legal action will be initiated to regain possession of the premises and to recover all unpaid rent, late fees, and legal costs associated with this eviction.

Please ensure that all personal belongings are removed and the property is left in a clean condition to avoid further charges against your security deposit.

Sincerely,

[Landlord/Manager Signature]
[Landlord/Manager Printed Name]
[Phone Number]
[Email Address]