

THREE-DAY NOTICE TO PAY RENT OR QUIT

Date: [Date of Notice]

To Tenant(s): [Tenant Names]

Property Address: [Full Address of Rental Unit]

NOTICE IS HEREBY GIVEN that you are currently indebted to the Landlord for the following past-due rent:

- [Month/Period]: \$[Amount]
- [Month/Period]: \$[Amount]
- **TOTAL AMOUNT DUE: \$[Total Amount]**

WITHIN THREE (3) DAYS after service of this notice upon you, you are required to pay the full amount of rent demanded above or deliver up possession of the premises to the Landlord/Agent.

Payment must be made to: [Landlord/Manager Name]

Address for Payment: [Address where rent is accepted]

Available Hours/Days: [e.g., Monday-Friday, 9 AM to 5 PM]

If you fail to pay the total amount due or vacate the premises within three (3) days, legal proceedings will be instituted against you to recover possession of the premises, to recover the rent due, and for damages and costs as allowed by law.

Landlord/Agent Signature: _____

Printed Name: [Landlord or Agent Name]

Phone Number: [Phone Number]

PROOF OF SERVICE

On [Date], I served this notice by:

[] Delivering a copy to the tenant(s) personally.

Leaving a copy with a person of suitable age and discretion at the residence and mailing a copy to the tenant(s).

Posting a copy in a conspicuous place on the property and mailing a copy to the tenant(s).

Server Signature: _____