

Date: [Insert Date]

To: [Tenant Name]

Property Address: [Insert Full Address of Property]

RE: NOTICE OF LEASE TERMINATION FOR UNAUTHORIZED SUBLETTING

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Insert Full Address of Property] is being terminated effective [Insert Termination Date].

This action is being taken because you have breached the terms of your Lease Agreement dated [Insert Date of Original Lease]. Specifically, you have violated Section [Insert Section Number, e.g., 12] regarding "Subletting and Assignment" by allowing unauthorized individuals to occupy or rent the premises without written consent from the Landlord.

Evidence of this unauthorized subletting includes: [Optional: Insert brief details, e.g., unauthorized occupants identified on date, or advertisement found online].

Under the terms of your lease and local landlord-tenant laws, this breach constitutes grounds for immediate termination of the tenancy. You are required to:

- Vacate the premises and remove all personal belongings no later than [Insert Time] on [Insert Termination Date].
- Return all keys and access devices to [Insert Name/Location].
- Leave the property in a clean and undamaged condition.

Failure to vacate the property by the date specified will result in the commencement of legal eviction proceedings against you and any unauthorized occupants.

Regarding your security deposit, a final inspection will be conducted after you vacate. An itemized statement of any deductions and the remaining balance will be sent to your forwarding address within [Insert Number] days, as required by law.

Please provide your forwarding address here:

Sincerely,

[Landlord or Property Manager Name]

[Landlord Signature]

[Phone Number]

[Email Address]