

NOTICE OF TERMINATION OF MONTH-TO-MONTH TENANCY

Date: [Date of Notice]

To: [Tenant Name]
[Tenant Business Name]
[Property Address]
[City, State, Zip Code]

Re: Notice to Terminate Commercial Lease at [Property Address]

Dear [Tenant Name],

This letter serves as formal notice that [Landlord/Company Name] is electing to terminate your month-to-month commercial tenancy for the premises located at [Property Address].

In accordance with the terms of our rental agreement and applicable state law, your tenancy will officially terminate sixty (60) days from the date of this notice. You are required to vacate the premises no later than 11:59 PM on [Date of Move Out].

Prior to your departure, please ensure the following:

- All personal property and equipment are removed from the premises.
- The unit is left in a clean and broom-swept condition.
- All keys, security badges, and remote entries are returned to [Landlord/Property Manager].
- All outstanding utility bills are paid in full.

A move-out inspection will be scheduled for [Date/Time] to assess the condition of the property. Your security deposit will be processed and returned to your forwarding address, less any lawful deductions, within [Number] days following your vacancy.

Please provide your forwarding address for the return of your security deposit and future correspondence here: _____.

If you have any questions regarding this notice, please contact [Name] at [Phone Number] or [Email].

Sincerely,

[Signature]
[Landlord Name or Authorized Representative]
[Landlord Company Name]
[Landlord Phone Number]