

Date: [Current Date]

To: [Tenant Name(s)]

Rental Address: [Full Property Address]

RE: NINETY (90) DAY NOTICE TO TERMINATE TENANCY

Dear [Tenant Name],

The purpose of this letter is to formally notify you that your tenancy at the address listed above will be terminated in ninety (90) days.

The reason for this termination is that the owner is withdrawing the property from the rental market. This decision is being made in accordance with [Local/State Statute, if applicable] regarding the permanent removal of the unit from the residential rental market.

Your tenancy will officially end on **[Date: 90 Days from Service]**. You are required to vacate the premises and return all keys to the landlord on or before this date.

A move-out inspection will be scheduled for [Date/Time]. Please ensure that the property is clean and all personal belongings are removed by that time. Your security deposit of \$[Amount] will be handled in accordance with state law and returned to your forwarding address, minus any lawful deductions for damages beyond normal wear and tear.

Please provide your forwarding address below or via email as soon as possible.

Sincerely,

[Landlord/Property Manager Signature]

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]