

[Your Name/Landlord Name]

[Your Address]

[City, Postcode]

[Phone Number]

[Date]

[Tenant Name]

[Property Address]

[City, Postcode]

Subject: Notice of Termination of Tenancy - Substantial Renovations

Dear [Tenant Name],

I am writing to formally notify you that I require possession of the property located at [Property Address] and am ending your tenancy agreement effective [Date of Move Out].

This notice is being issued because I intend to carry out substantial renovations and structural works to the property. These works are so extensive that they require the property to be vacant for safety reasons and to allow the construction to proceed without obstruction. The planned renovations include [briefly mention works, e.g., structural repairs, full electrical rewiring, or layout changes].

In accordance with the terms of our tenancy agreement and local housing laws, I am providing you with [Number] days' notice. Your final day at the property will be [Date].

Please ensure that by this date:

- All personal belongings are removed from the premises.
- The property is cleaned to the standard specified in your agreement.
- All keys are returned to [Location/Person].

A final inspection will be conducted on [Date/Time]. Regarding your security deposit of [Amount], it will be returned to you within [Number] days of your departure, minus any agreed deductions for damages beyond normal wear and tear.

I would like to thank you for your cooperation during your stay. If you have any questions regarding this notice or the move-out process, please contact me directly.

Sincerely,

[Signature]

[Printed Name]