

Date: [Date]

[Tenant Name]

[Property Address]

[Unit Number]

Subject: Notice of Lease Termination Due to Major Property Upgrades

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] will be terminated effective [Move-out Date].

This decision has been made because the property is scheduled to undergo major structural upgrades and renovations that will render the unit uninhabitable during the construction period. These upgrades include [Briefly Mention Upgrades, e.g., electrical rewiring, plumbing overhaul, or structural remodeling].

Please ensure that the premises are vacated and all personal belongings are removed by [Time] on [Move-out Date]. A move-out inspection will be scheduled for [Inspection Date/Time] to assess the condition of the unit.

Regarding your security deposit of \$[Amount], it will be returned to you within [Number] days of your move-out, minus any lawful deductions for damages or unpaid utilities, as per the terms of your lease and local law. Please provide your new forwarding address below for the delivery of the deposit.

Forwarding Address:

[Street Address]

[City, State, Zip Code]

If you have any questions regarding this notice or the move-out process, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Manager Name]

[Company Name, if applicable]