

Date: [Current Date]

To: [Tenant Name]

Property Address: [Full Rental Address]

Subject: Sixty-Day Notice to Vacate for Property Rehabilitation

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] will be terminated in sixty (60) days.

Your final day of residency will be [Date - 60 days from notice]. You are required to vacate the premises and return all keys by 11:59 PM on this date.

This termination is necessary because the owner intends to perform substantial rehabilitation and renovations to the unit. These planned improvements are extensive enough that the property cannot be safely occupied during the construction period.

Move-Out Requirements:

- Please remove all personal belongings and trash from the unit.
- The property should be left in a clean condition, consistent with your lease agreement.
- A move-out inspection will be scheduled for [Date/Time] or can be arranged by contacting [Contact Name].

Security Deposit:

Your security deposit of \$[Amount] will be processed and returned to you within [Number] days of your move-out date, minus any lawful deductions for damages beyond normal wear and tear or unpaid rent. Please provide your new forwarding address below or via email to ensure the delivery of your deposit.

Forwarding Address:

If you have any questions regarding this notice or the move-out process, please contact [Landlord/Property Manager Name] at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Signature]

[Printed Name]

[Landlord/Property Management Company Name]