

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Full Property Address and Unit Number]

RE: THIRTY (30) DAY NOTICE TO TERMINATE LEASE DUE TO MAJOR CONSTRUCTION

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] will be terminated effective thirty (30) days from the date of this notice.

The reason for this termination is that the property is scheduled to undergo major construction and substantial renovations. These improvements are of such a nature that the premises must be vacant to comply with safety regulations and building codes. The scope of work includes [briefly describe work, e.g., structural repairs, electrical rewiring, or complete gut renovation].

Accordingly, you are required to vacate the premises and return all keys no later than 11:59 PM on **[Date: 30 days from now]**.

Prior to your departure, please ensure that:

- All personal belongings are removed from the unit.
- The premises are left in a clean and broom-swept condition.
- All utilities are scheduled for disconnection or transfer as of the move-out date.

Your security deposit of \$[Amount] will be processed and returned to you in accordance with state law and the terms of your lease agreement, minus any lawful deductions for damages beyond normal wear and tear. Please provide your new forwarding address below or via email.

Forwarding Address: _____

If you have any questions regarding this notice or wish to schedule a move-out inspection, please contact me at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]

[Contact Address]