

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Tenant Name]
[Tenant Address]
[City, State, Zip Code]

RE: Notice of Denial Regarding Request to Terminate Lease

Dear [Tenant Name],

This letter is in response to your formal request dated [Date of Tenant Request] to terminate your lease agreement for the property located at [Property Address] prior to the expiration date of [Lease End Date] without penalty.

After careful review of your request and the terms of your signed Lease Agreement, I am writing to inform you that your request to break the lease without penalty has been denied.

According to the terms of your lease, specifically Section [Section Number/Title], the agreement is a legally binding contract that remains in effect until [Lease End Date]. The reasons provided in your request do not meet the criteria for penalty-free termination as defined by the lease or local landlord-tenant laws.

As per the agreement, should you choose to vacate the premises before the end of the term, you will remain responsible for the following:

- Rent payments until the end of the lease term or until a new qualified tenant is secured.
- The Early Termination Fee of [Amount, if applicable].
- Utility costs and property maintenance as specified in the lease.
- Costs associated with re-renting the unit, including advertising and screening fees.

If you still intend to move out, please provide a formal move-out date in writing so that I may begin the process of finding a replacement tenant to help mitigate your financial liability.

Please contact me if you have any questions regarding this decision or if you wish to discuss a payment plan for the remaining obligations.

Sincerely,

[Landlord/Property Manager Signature]
[Landlord/Property Manager Printed Name]