

[Date]

[Tenant's Full Name]

[Current Address]

[City, State, Zip Code]

Subject: Approval of Early Lease Termination - Servicemembers Civil Relief Act (SCRA)

Dear [Tenant's Last Name],

This letter is to formally acknowledge receipt of your notice to terminate your lease agreement for the property located at [Rental Property Address], effective [Termination Date].

We have reviewed the military orders and documentation provided. Pursuant to the Servicemembers Civil Relief Act (SCRA), we accept your request for early termination without penalty.

Please note the following details regarding your move-out:

- **Final Rent Payment:** Your final rent payment for the period of [Date] to [Date] is calculated to be \$[Amount].
- **Key Return:** Please return all keys and remotes to [Location/Person] by [Time] on [Date].
- **Move-Out Inspection:** An inspection is scheduled for [Date] at [Time]. Please let us know if you wish to be present.
- **Security Deposit:** Your security deposit will be processed and returned in accordance with state law, minus any lawful deductions for damages beyond normal wear and tear. Please provide your forwarding address below.

Thank you for your service. If you have any questions regarding the move-out process, please contact [Name/Office] at [Phone Number/Email].

Sincerely,

[Landlord or Property Manager Name]

[Company Name]

[Phone Number]

Forwarding Address:
