

[Property Management Company Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Date]

[Tenant Name]
[Property Address/Unit Number]
[City, State, Zip Code]

RE: Confirmation of Lease Termination under SCRA

Dear [Tenant Name],

This letter serves as formal acknowledgment and acceptance of your notice to terminate your residential lease agreement for the property located at [Property Address].

We have reviewed the military orders provided and confirm that your request meets the requirements for lease termination under the Servicemembers Civil Relief Act (SCRA). According to the federal guidelines, your lease will officially terminate on **[Termination Date]**.

Final Rent Payment:

As per the SCRA, your final prorated rent amount due for the period of [Month/Dates] is \$[Amount]. Please ensure this is paid by [Due Date].

Move-Out Procedures:

Please ensure that all keys and remotes are returned to the management office by the termination date. We will schedule a move-out inspection on [Date/Time] to assess the condition of the unit.

Security Deposit:

Your security deposit will be processed in accordance with state law and your lease agreement. Please provide your forwarding address below or via email to ensure the timely delivery of your deposit statement and any applicable refund.

Thank you for your service. If you have any questions regarding the move-out process, please contact our office at [Phone Number].

Sincerely,

[Name of Property Manager/Agent]
[Title]
[Property Management Company Name]