

URGENT LEGAL NOTICE: DEMAND FOR POSSESSION

Date: [Insert Date]

To: [Name of Occupant/Tenant]

Address: [Insert Property Address]

Re: NOTICE TO SURRENDER POSSESSION OF PREMISES

Dear [Name of Occupant],

This letter serves as a formal legal demand for you to vacate and surrender possession of the property located at **[Insert Property Address]**, including all structures and outbuildings associated therewith.

Your right to occupy the premises has [expired / been terminated] due to [State Reason: e.g., expiration of lease, non-payment of rent, breach of lease terms, or foreclosure].

You are hereby required to remove all personal belongings and deliver the keys to the undersigned no later than **[Insert Time]** on **[Insert Date]**. Failure to surrender the premises by this date will result in the immediate commencement of legal proceedings for eviction and restitution of the property.

In addition to seeking possession, the Owner/Landlord reserves the right to pursue a judgment against you for:

- Unpaid rent and holdover damages;
- Physical damages to the property;
- Legal fees and court costs.

Please govern yourself accordingly.

Sincerely,

[Signature]

[Printed Name of Landlord/Owner or Legal Representative]

[Contact Phone Number]

[Contact Email Address]