

NOTICE TO VACATE AND DEMAND FOR POSSESSION

Date: [Date]

To: [Tenant Name(s)]
And all other occupants of:
[Full Property Address]
[City, State, Zip Code]

Dear [Tenant Name(s)],

This letter serves as a formal demand for possession of the premises located at the address listed above.

Your lease agreement and/or right of possession was officially terminated on [Date of Termination] via a [Type of Notice, e.g., 30-Day Notice to Quit / Notice of Non-Renewal].

As of the date of this letter, you continue to occupy the premises without the consent of the Landlord. You are hereby notified that you must vacate the property and surrender all keys no later than [Time] on [Date].

If you fail to vacate the premises by the deadline stated above, the Landlord will initiate formal legal proceedings for eviction (Unlawful Detainer) to regain possession of the property. Please be advised that such legal action may result in a court judgment against you for:

- Possession of the property;
- Unpaid rent and holdover damages;
- Court costs and legal fees;
- Negative impact on your credit and rental history.

Please govern yourself accordingly.

Sincerely,

[Landlord/Agent Signature]
[Landlord/Agent Printed Name]
[Phone Number]
[Email Address]

Proof of Service:

I certify that on [Date], I served this notice by: [Method, e.g., Personal Delivery / Certified Mail / Posting on Door]