

FINAL DEMAND FOR PAYMENT AND NOTICE OF INTENT TO EVICT

Date: [Date]

To: [Tenant Name]

Address: [Rental Property Address]

City/State/Zip: [City, State, Zip Code]

Dear [Tenant Name],

This letter serves as a formal final demand for the past-due rent regarding the premises located at [Rental Property Address].

As of [Current Date], your rent account is delinquent in the total amount of \$[Total Amount Owed]. This balance includes the following:

- Unpaid Rent: \$[Amount] for the period of [Dates]
- Late Fees: \$[Amount]
- Other Charges: \$[Amount] (Description: [Reason])

PLEASE TAKE NOTICE that if the total balance of \$[Total Amount Owed] is not paid in full within [Number of Days, e.g., 3 or 5] days of receipt of this letter, I will have no choice but to terminate your lease agreement and commence formal eviction proceedings against you.

If legal action is initiated, please be advised that I will seek a court judgment for the total amount of rent owed, late fees, court costs, and reasonable attorney fees, in addition to the immediate possession of the property.

Please remit payment immediately to the following address:

[Landlord/Management Name]

[Payment Address]

[City, State, Zip Code]

If you have already sent payment or have vacated the premises, please disregard this notice.

Sincerely,

[Landlord Signature]

[Landlord Printed Name]

[Phone Number]