

FINAL DEMAND NOTICE TO PAY RENT OR QUIT

Date: [Date]

To: [Tenant Name(s)]

Address: [Rental Property Address]

City, State, Zip: [City, State, Zip Code]

NOTICE IS HEREBY GIVEN that you are currently in default of your lease agreement for the premises described above.

As of [Today's Date], you owe the following past due amounts:

- Past Due Rent: \$[Amount]
- Late Fees: \$[Amount]
- Other Charges: \$[Amount]
- **TOTAL DUE: \$[Total Amount]**

This is a **FINAL DEMAND** for the total amount due. You are required to pay the full amount listed above within [Number of Days, e.g., 3 or 5] days from the date of service of this notice.

Payment must be made in the form of [Accepted Payment Method, e.g., Cashier's Check or Money Order] and delivered to:

[Landlord/Manager Name]

[Payment Address]

[City, State, Zip Code]

IF YOU FAIL TO PAY THE TOTAL AMOUNT DUE OR VACATE THE PREMISES WITHIN THE TIME PERIOD STATED ABOVE:

Legal proceedings will be initiated against you to recover possession of the premises, to recover the past due rent, and to seek any additional damages, court costs, and attorney fees as permitted by law and your lease agreement.

This notice is intended to be a formal demand for payment and/or possession and does not waive any other rights the Landlord may have under the lease or state law.

Sincerely,

[Landlord/Property Manager Signature]

[Print Name]

[Phone Number]

Proof of Service

I certify that on [Date], I served this notice by:

☐ Delivering a copy to the tenant personally.

☐ Leaving a copy with a person of suitable age at the residence.

☐ Posting a copy in a conspicuous place on the property and mailing a copy via certified mail.