

[Date]  
[Tenant Name]  
[Forwarding Address]  
[City, State, Zip Code]

**RE: Return of Security Deposit**

Dear [Tenant Name],

This letter is regarding the security deposit held for the property located at: [Property Address].

Your lease ended on [Move-out Date]. Below is a detailed statement regarding the status of your security deposit:

Total Deposit Amount: \$[Amount]  
Interest (if applicable): \$[Amount]  
**Total Credits: \$[Total Credit Amount]**

**Itemized Deductions:**

- [Description of Repair/Cleaning]: \$[Amount]
- [Description of Repair/Cleaning]: \$[Amount]
- [Unpaid Rent/Utilities]: \$[Amount]

Total Deductions: \$[Total Deductions]  
**Total Amount Returned: \$[Net Refund Amount]**

Enclosed is a check for the remaining balance. [Optional: Copies of receipts or invoices for the repairs listed above are attached.]

If you have any questions regarding this statement, please contact me at [Phone Number] or [Email].

Sincerely,

[Landlord/Manager Signature]  
[Landlord/Manager Printed Name]  
[Landlord Address]