

Date: [Current Date]

Landlord/Management Name: [Property Owner Name]

Address: [Property Management Address]

Tax ID/EIN: [Tax Identification Number]

Resident Name: [Resident Full Name]

Property Address: [Rental Unit Address, Unit Number]

City, State, Zip: [City, State, Zip Code]

ANNUAL RENT AND TAX PAID STATEMENT

Tax Year: [Year, e.g., 2023]

This letter serves as an official statement of the total rent paid for the premises listed above during the calendar year.

Description	Total Amount Paid
Total Gross Rent Paid	[\$[Amount]]
Total Municipal/Rent Tax Paid (if applicable)	[\$[Amount]]
Total Payments Collected	[\$[Total]]

Rental Period Covered: [Start Date] to [End Date]

Please retain this document for your tax records. This statement confirms payments received and does not constitute tax advice. Please consult with a tax professional regarding eligibility for renters' credits or deductions in your jurisdiction.

Sincerely,

[Signature]

[Printed Name]

[Title/Property Manager]

[Phone Number]