

[Date]

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

RE: Notice of Lease Renewal - [Property Address/Unit Number]

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Current Lease End Date].

We are pleased to offer you a renewal of your lease. We value your residency and would like to inform you that for the upcoming renewal term, your monthly base rent will remain unchanged.

Renewal Terms:

- **New Lease Term:** [Start Date] to [End Date]
- **Monthly Base Rent:** \$[Amount] (No Change)
- **Security Deposit:** \$[Amount currently held] (No Change)

All other terms and conditions of your existing lease agreement shall remain in full force and effect.

To accept this renewal, please sign and return the attached lease amendment by [Due Date]. If you do not intend to renew, please provide written notice of your intent to vacate by [Notice Deadline Date] as per your current contract.

If you have any questions regarding this renewal, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Name]

[Company Name]