

NOTICE OF LEASE VIOLATION

Date: [Current Date]

To: [Tenant Name(s)]

Address: [Property Address]

Unit: [Unit Number]

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your lease agreement regarding rent payment procedures. Specifically, our records indicate repeated failures of your online rent payments due to [insufficient funds / rejected transactions / incorrect account information].

Violation Details:

- Date of Failed Payment: [Date]
- Date of Failed Payment: [Date]
- Current Outstanding Balance: \$[Amount] (including applicable late fees and NSF fees)

Per your lease agreement, rent must be paid in full and on time. Frequent payment rejections disrupt administrative operations and result in late arrival of funds.

Required Action:

You are required to clear the outstanding balance by [Due Date] via [Certified Funds/Money Order/Specific Method]. Please be advised that due to these repeated failures, we may exercise our right to disable your online payment portal access and require all future payments to be made via certified funds.

Failure to remedy this balance or continued payment failures may result in further legal action, up to and including eviction proceedings.

Please contact the management office immediately at [Phone Number] to confirm receipt of this notice and discuss your payment status.

Sincerely,

[Landlord/Property Manager Name]

[Company Name]

[Contact Information]