

**Date:** [Date]

**To:** [Tenant Name(s)]

**Property Address:** [Full Property Address]

**RE: NOTICE OF PRORATED RENT CALCULATION**

Dear [Tenant Name],

This letter serves as official notification regarding the prorated rent amount due for the period of [Start Date] to [End Date]. This calculation is based on your [Move-in/Move-out] date of [Specific Date].

**Calculation Breakdown:**

- **Monthly Rent Amount:** \$[0.00]
- **Total Days in Month:** [Number of Days]
- **Daily Rent Rate:** \$[0.00] (Monthly Rent / Total Days)
- **Number of Days Occupied:** [Number of Days]

**Total Prorated Amount Due:** \$[0.00]

Please ensure that this amount is paid by [Due Date] via the standard payment method. Following this period, your regular monthly rent of \$[0.00] will resume on [Date of Next Full Payment].

If you have any questions regarding this calculation, please contact [Landlord/Manager Name] at [Phone Number/Email].

Sincerely,

[Landlord/Property Manager Signature]

[Printed Name]

[Company Name, if applicable]