

**Date:** [Insert Date]

**Property Name:** [Insert Property Name]

**Subject:** Notice of New Approved Payment Methods

Dear Resident,

We are pleased to announce that we have updated our payment systems to provide you with more convenient ways to pay your rent and other charges. Effective [Insert Effective Date], the following new payment methods are now officially approved and available for use:

- **Online Portal:** [Insert Website URL] (Credit Card, Debit Card, or e-Check)
- **Mobile App:** [Insert App Name] available on iOS and Android.
- **Electronic Cash Payments:** Available via [Insert Provider Name, e.g., PayNearMe or WIPS] at participating retail locations.
- **Automatic Bank Draft (ACH):** Set up recurring payments through your resident portal.

Please note that [Insert any old payment methods being discontinued, or state "all previous payment methods remain in effect"].

To get started with the online portal, please use the following information:

**Account Number:** [Insert Account Number/Reference]

**Registration Instructions:** [Insert Brief Instructions]

If you have any questions regarding these new options or need assistance setting up your account, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for being a valued resident.

Sincerely,

Property Management  
[Insert Company Name]