

NOTICE OF DEFAULT FOR NONPAYMENT OF RENT

Date: [Date of Letter]

VIA: [Certified Mail / Hand Delivery / Email]

[Tenant Name]

[Tenant Business Name]

[Tenant Address]

[City, State, Zip Code]

Re: Notice of Default regarding the Lease Agreement dated [Lease Date] for the premises located at [Property Address].

Dear [Tenant Name/Representative],

This letter serves as formal notice that you are in default of your lease agreement for the commercial premises mentioned above. As of [Current Date], you have failed to pay the following amounts due:

- Base Rent for [Month/Period]: \$[Amount]
- Late Fees: \$[Amount]
- CAM/Operating Charges: \$[Amount]
- **Total Past Due Balance: \$[Total Amount]**

Pursuant to the terms of your Lease Agreement, specifically Section [Insert Section Number regarding Default], you are hereby required to cure this default by paying the total outstanding balance in full within [Number] days of the date of this notice.

Payment should be delivered to the following address:

[Landlord Name/Payment Processing]

[Payment Address]

[City, State, Zip Code]

Failure to cure this default within the specified time frame may result in further legal action, including but not limited to the termination of your lease, eviction proceedings, and the pursuit of all damages allowed under the law and the lease agreement.

Please contact [Name of Contact] at [Phone Number] or [Email Address] immediately to confirm your receipt of this notice or to discuss payment arrangements.

Sincerely,

[Your Name/Signature]

[Your Title/Company Name]

[Your Phone Number]