

## NOTICE OF LEASE VIOLATION

Date: [Current Date]

To: [Tenant Name]

Address: [Property Address]

Unit Number: [Unit Number, if applicable]

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your residential lease agreement dated [Lease Start Date] for the property located at the address listed above.

**Nature of Violation:** Non-payment of rent.

As of [Current Date], our records indicate that your rent payment for the period of [Month/Period] was due on [Due Date] and has not been received. The total amount currently outstanding is breakdown as follows:

- Unpaid Rent: \$[Amount]
- Late Fees: \$[Amount]
- **Total Balance Due: \$[Total Amount]**

Please remit the total balance due immediately to [Payment Method/Location].

Failure to cure this violation by [Deadline Date] may result in further action, including but not limited to the termination of your lease agreement and legal proceedings for eviction as permitted by law.

If you have already sent your payment, please disregard this notice. If you believe this notice is in error or if you wish to discuss a payment plan, please contact me immediately at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Name]

[Company Name, if applicable]

[Contact Information]