

NOTICE OF INTENT TO INITIATE EVICTION PROCEEDINGS

Date: [Date]

To: [Tenant Name]

Property Address: [Full Property Address]

Dear [Tenant Name],

This letter serves as formal notice that you are currently in violation of your lease agreement for the property located at [Full Property Address].

The reason for this notice is: [Specify reason, e.g., non-payment of rent, lease violation, or expiration of lease].

As of today, the total amount overdue is \$[Amount], covering the period of [Date Range].

You are hereby notified that you have [Number of Days] days from the receipt of this letter to:

- Pay the full amount of rent owed; or
- Remedy the lease violation described above; or
- Vacate the premises.

Failure to comply with this notice within the timeframe stated will result in the immediate initiation of formal eviction proceedings in a court of law. This action may result in a court judgment against you, which can affect your credit rating and involve additional costs, including legal fees and court expenses.

Please contact the undersigned immediately to resolve this matter or to confirm your move-out date.

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Phone Number]

[Email Address]