

NOTICE TO QUIT FOR NON-PAYMENT OF RENT

Date: [Date of Letter]

To: [Tenant Name(s)]

Address: [Rental Property Address]

City, State, Zip: [City, State, Zip Code]

Dear [Tenant Name],

This letter serves as formal notice that your rent is currently past due. As of [Current Date], our records indicate that you have failed to pay rent for the following period(s): [List Months/Dates].

Total Amount Due: \$[Total Amount]

Late Fees (if applicable): \$[Amount]

Grand Total: \$[Total Sum]

Please be advised that this is your formal notice to either pay the full amount stated above or vacate the premises within [Number of Days, e.g., 3, 5, or 7] days of receiving this letter.

Failure to pay the total balance or move out by the deadline will result in the immediate commencement of legal eviction proceedings against you. This may include a lawsuit for possession of the property, past due rent, court costs, and attorney fees.

If you have already sent payment, please disregard this notice. Otherwise, please deliver the full payment immediately to: [Payment Location/Address].

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]

Proof of Service:

I, [Server Name], declare that I delivered this notice on [Date] via:

☐ Personal Delivery

☐ Certified Mail

☐ Posted on the Premises