

Date: [Date]

To: [Tenant Name(s)]

Address: [Property Address]

Dear [Tenant Name],

This letter serves as formal notice regarding a change in your monthly rent. As part of our annual review, we are implementing a cost-of-living adjustment to reflect current economic conditions and rising maintenance expenses.

Beginning on **[Start Date of Increase]**, your monthly rent will increase from **[\$Current Rent]** to **[\$New Rent]**.

All other terms and conditions of your original lease agreement remain in full effect. Please ensure that your payment method is updated to reflect the new amount by the effective date mentioned above.

We appreciate your continued residency and value you as a tenant. If you have any questions regarding this adjustment, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]