

[Date]

[Tenant Name]

[Tenant Business Name]

[Property Address/Suite Number]

[City, State, Zip Code]

**RE: Notice of Rent Increase for [Property Address]**

Dear [Tenant Name],

This letter serves as formal notice regarding a change in the monthly rent for the commercial premises you currently occupy at [Property Address].

Your current lease agreement is set to expire or enter a renewal period on [Date]. In accordance with the terms of your lease and a recent review of current market conditions for comparable commercial spaces in the [City/Area] area, we are adjusting the rent to reflect Fair Market Value.

Effective as of [Date of Increase], your new monthly rent will be **[\$New Rent Amount]**. This represents an increase of **[\$Difference Amount]** from your previous rent of **[\$Old Rent Amount]**.

All other terms and conditions of your existing lease agreement shall remain in full force and effect.

Please sign and return the attached acknowledgment copy of this notice by [Due Date] to confirm your acceptance of the new rate and your intent to renew. If you have any questions regarding this adjustment or wish to discuss the market data used for this valuation, please contact [Name] at [Phone Number] or [Email].

We value your tenancy and look forward to your continued presence at [Property Name].

Sincerely,

[Your Name/Landlord Name]

[Company Name]

[Phone Number]

---

**Acknowledgment of Receipt:**

I, [Tenant Name], hereby acknowledge receipt of this rent increase notice and agree to the new monthly rent of **[\$New Rent Amount]** effective [Date].

Signature: \_\_\_\_\_ Date: \_\_\_\_\_