

[Date]

[Tenant Name]

[Tenant Business Name]

[Property Address]

[Suite/Unit Number]

**RE: FINAL REMINDER - Notice of Rent Increase**

Dear [Tenant Name],

This letter serves as a final reminder regarding the upcoming rent increase for the premises located at [Property Address], as previously communicated to you on [Date of First Notice].

As per the terms of your lease agreement and the formal notice provided, your rent will increase effective **[Date of Increase]**.

The updated payment details are as follows:

- Current Monthly Rent: \$[Amount]
- **New Monthly Rent: \$[New Amount]**

Please ensure that your payment records, standing orders, or automated transfers are updated to reflect this new amount starting with the [Month, Year] payment cycle.

All other terms and conditions of your existing lease agreement remains in full force and effect. If you have already updated your payment information, please disregard this notice.

Should you have any questions, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Landlord/Property Management Company Name]