

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

RE: Notice of Graduated Rent Increase

Dear [Tenant Name],

This letter serves as formal notification that the monthly rent for the property located at [Property Address] will be adjusted according to a graduated schedule.

As per the terms of your lease agreement, your rent will increase in the following stages:

- **Current Rent:** \$[Amount] per month
- **Step 1:** Effective [Date], your rent will increase to \$[Amount] per month.
- **Step 2:** Effective [Date], your rent will increase to \$[Amount] per month.
- **Step 3:** Effective [Date], your rent will increase to \$[Amount] per month.

All other terms and conditions of your original lease agreement remain in full force and effect. Please ensure that your payments are updated accordingly to reflect these changes by the respective effective dates.

If you have any questions regarding this schedule, please contact [Landlord/Property Manager Name] at [Phone Number] or [Email Address].

Thank you for your continued residency.

Sincerely,

[Landlord or Property Manager Signature]

[Landlord or Property Manager Printed Name]

[Company Name, if applicable]