

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Tenant Name]
[Tenant Address]
[Unit Number]
[City, State, Zip Code]

RE: Notice of Rent Increase Due to Utility Cost Adjustment

Dear [Tenant Name],

This letter serves as formal notice regarding a change in your monthly rent for the premises located at [Property Address].

Due to a significant increase in the cost of utilities (including [list specific utilities, e.g., water, electricity, gas]) provided at the property, it has become necessary to adjust the monthly rent to cover these rising operational expenses.

As per the terms of your lease agreement, your rent will be adjusted as follows:

- **Current Monthly Rent:** \$[Amount]
- **Utility Adjustment Amount:** \$[Amount]
- **New Monthly Rent:** \$[Amount]

This increase will take effect on [Date, typically 30 or 60 days from notice]. All other terms and conditions of your existing lease agreement remain in full force and effect.

Please update your records and ensure that your payment for [Month, Year] reflects the new amount. If you have set up automatic payments through a bank or portal, please remember to update the payment settings accordingly.

Thank you for your continued residency and your understanding regarding these necessary adjustments.

Sincerely,

[Landlord/Property Manager Signature]

[Printed Name]