

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Property Address]
[Unit Number]
[City, State, Zip Code]

RE: Notice of Rent Adjustment Due to Property Tax Assessment

Dear [Tenant Name],

This letter serves as formal notice regarding a change in your monthly rent for the property located at [Property Address].

Per Section [Insert Clause Number] of your lease agreement, the landlord reserves the right to pass through increases in local property taxes to the tenant. The local taxing authority has recently issued a new property tax assessment for this property, resulting in an increase of \$[Amount] per year.

As a result, your monthly rent will be adjusted as follows:

- **Current Monthly Rent:** \$[Current Amount]
- **Monthly Tax Adjustment:** \$[Increase Amount]
- **New Monthly Rent:** \$[New Total Amount]

This increase will take effect on [Effective Date]. All other terms and conditions of your existing lease agreement remain in full force and effect.

Documentation regarding the new tax assessment is attached for your records. If you have any questions, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Landlord Signature]
[Landlord Printed Name]