

Date: [Date]

To: [Tenant Name]

Address: [Property Address, Unit Number]

RE: NOTICE OF PROPERTY TAX PASS-THROUGH RENT INCREASE

Dear [Tenant Name],

This letter serves as formal notice that your monthly rent will be increased due to a property tax assessment pass-through, as permitted under [State/Local Ordinance Name or Lease Section].

The calculation for this increase is based on the following information:

- **Base Property Tax Year:** [Year]
- **Current Property Tax Year:** [Year]
- **Total Tax Increase for Property:** \$[Amount]
- **Your Percentage of Responsibility:** [Percentage]%

Based on these figures, your rent will change as follows:

- **Current Monthly Rent:** \$[Amount]
- **Monthly Tax Pass-Through Amount:** \$[Amount]
- **New Total Monthly Rent:** \$[Amount]

This increase will take effect on **[Effective Date]**. All other terms and conditions of your existing lease agreement remain in full force and effect.

Please update your payments or automated billing starting on the date mentioned above. If you have any questions regarding this assessment, please contact [Landlord/Manager Name] at [Phone Number/Email].

Sincerely,

[Landlord/Property Manager Name]

[Contact Information]