

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Tenant Address]
[Unit Number]
[City, State, Zip Code]

RE: Notice of Rent Increase Due to Property Tax Assessment

Dear [Tenant Name],

This letter serves as formal notice regarding an adjustment to your monthly rent effective [Date Increase Starts].

In accordance with the terms of your lease agreement and local regulations, the rent is being adjusted to reflect a recent increase in the property tax assessment for the premises. As a result, your share of the pro-rata property tax increase has been calculated as follows:

- **Previous Annual Property Tax:** \$[Amount]
- **New Annual Property Tax:** \$[Amount]
- **Total Annual Increase:** \$[Amount]
- **Your Pro-Rata Share (Annual):** \$[Amount]
- **Monthly Increase Amount:** \$[Amount]

Starting on [Date], your new total monthly rent payment will be **\$[New Total Rent Amount]**.

All other terms and conditions of your existing lease agreement remain in full force and effect. Please update your payment records accordingly to ensure the correct amount is paid by the next due date.

If you have any questions regarding this assessment or the calculations provided, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Manager Signature]
[Landlord/Manager Printed Name]