

Date: [Date]

To: [Tenant Name]

Property Address: [Full Property Address]

To: [Public Housing Authority Name]

Case Worker: [Case Worker Name, if known]

Subject: Notice of Approved Rent Increase

Dear [Tenant Name] and [Public Housing Authority Name],

This letter serves as formal notice that the monthly rent for the property located at [Property Address] will be increased.

The rent increase has been reviewed and approved by the [Public Housing Authority Name]. The new rental terms are as follows:

- **Current Monthly Rent:** \$[Current Amount]
- **New Monthly Rent:** \$[New Amount]
- **Effective Date:** [Date Increase Begins]

The Public Housing Authority will notify the Tenant and the Landlord regarding the updated breakdown of the Housing Assistance Payment (HAP) and the Tenant's portion of the rent. Until the effective date listed above, the rent shall remain at the current rate.

All other terms and conditions of the existing lease agreement remain in full force and effect.

If you have any questions regarding this adjustment, please contact [Landlord/Property Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Landlord/Property Manager Printed Name]

[Company Name, if applicable]