

[Date]

[Tenant Name]  
[Tenant Address]  
[Unit Number]

**RE: Notice of Parking Stall Rate Modification**

Dear [Tenant Name],

This letter serves as formal notice regarding a change in the monthly rate for your assigned parking stall(s) at [Property Name].

Effective [Effective Date], the monthly fee for parking stall number(s) [Stall Number(s)] will be adjusted as follows:

- Current Monthly Rate: \$[Current Amount]
- New Monthly Rate: \$[New Amount]

This adjustment is due to [Brief Reason, e.g., increased maintenance costs / market adjustments].

The new rate will be reflected in your billing statement starting [Month/Year]. All other terms of your parking agreement or lease remain in effect. If you wish to discontinue your parking stall rental rather than accept the new rate, please provide written notice by [Cancellation Deadline Date].

If you have any questions regarding this change, please contact the management office at [Phone Number] or [Email Address].

Thank you for your continued residency.

Sincerely,

[Management Name/Landlord Name]  
[Property Management Company]