

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Property Address: [Insert Property Address]

Subject: FINAL REMINDER: NOTICE OF ANNUAL RENT INCREASE

Dear [Insert Tenant Name],

This letter serves as a final reminder regarding the upcoming annual rent increase for the property listed above, as previously communicated to you on [Insert Date of Original Notice].

As per the terms of your lease agreement and our prior notice, your monthly rent will increase from **\$(Current Rent Amount)** to **\$(New Rent Amount)**. This change will take effect on **[Insert Effective Date]**.

Please ensure that your payment method (such as standing orders or automatic transfers) is updated accordingly to reflect the new amount starting on the effective date.

All other terms and conditions of your existing lease agreement remain in full force and effect.

If you have already updated your payments, please disregard this notice. If you have any questions, please contact me at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name / Property Manager Name]

[Landlord/Company Name]