

[Landlord or Property Management Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Tenant Name]
[Tenant Address]
[City, State, Zip Code]

Subject: SECOND AND FINAL REMINDER: NOTICE OF RENT INCREASE

Dear [Tenant Name],

This letter serves as a second and final reminder regarding the upcoming rent increase for the property located at [Rental Property Address]. This increase was previously communicated to you in a notice sent on [Date of First Notice].

As stated in the initial notice, your monthly rent will increase from \$[Current Rent Amount] to \$[New Rent Amount], effective starting [Date Increase Takes Effect].

This change is due to [Brief Reason, e.g., market adjustments / increased operating costs]. All other terms and conditions of your existing lease agreement remain in full force and effect.

Please ensure that your payment for the month of [Month of Increase] and all subsequent months reflects this new amount. If you have set up automatic payments through a bank or online portal, please update your settings before the effective date.

If you have any questions regarding this final reminder, please contact me immediately at [Phone Number] or [Email Address].

Thank you for your cooperation and for being a valued tenant.

Sincerely,

[Signature]

[Printed Name]