

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

**Subject: Notice of Lease Expiration and Rent Increase**

Dear [Tenant Name],

This letter serves as a formal notice that your current fixed-term lease agreement for the property located at [Property Address] is scheduled to expire on [Lease End Date].

We value you as a tenant and would like to offer you a new lease agreement starting on [New Lease Start Date]. Please be advised that starting on this date, the monthly rent for the premises will increase from \$[Current Rent] to \$[New Rent].

All other terms and conditions of your original lease agreement will remain in effect unless otherwise stated in the new lease document.

**Your Options:**

- **Acceptance:** If you wish to renew your lease at the new rate, please sign and return the enclosed lease renewal by [Deadline Date].
- **Vacating:** If you do not wish to renew, please provide written notice of your intent to vacate by [Notice Deadline Date] in accordance with your current agreement.

If we do not hear from you by [Deadline Date], we will assume you intend to vacate the property at the end of your current term.

Should you have any questions regarding this increase or the renewal process, please contact [Landlord/Manager Name] at [Phone Number/Email].

Sincerely,

[Landlord/Property Manager Name]

[Company Name]

[Contact Information]