

[Date]

[Company Name / Tenant Name]

[Mailing Address]

[City, State, Zip Code]

**RE: Notice of Annual Rent Increase**

Dear [Contact Person Name],

This letter serves as formal notice regarding the corporate housing lease agreement for the property located at: **[Property Address]**.

After reviewing current market conditions and operating costs, the monthly rent for this unit will be adjusted. Your current monthly rent is **[\$Current Amount]**. Effective **[Date of Increase]**, the new monthly rent will be **[\$New Amount]**.

All other terms and conditions of your existing lease agreement remain in full force and effect. Please ensure that all payments made on or after the effective date reflect this new amount.

If you have any questions regarding this adjustment, please contact our office at [Phone Number] or via email at [Email Address].

We appreciate your continued tenancy.

Sincerely,

[Your Name/Signature]

[Property Management Company Name]

[Phone Number]