

[Date]

[Tenant Name]

[Company Name, if applicable]

[Property Address]

[Unit Number]

Subject: Lease Renewal and Rent Adjustment Notice

Dear [Tenant Name],

We hope you have enjoyed your stay at [Property Name/Address]. As your current lease agreement is scheduled to expire on [Current Lease End Date], we would like to offer you the opportunity to renew your corporate housing contract.

To reflect current market conditions and maintain the high quality of our services and amenities, the monthly rent will be adjusted. Starting [New Lease Start Date], the new monthly rate will be [New Rent Amount], an increase from your current rate of [Old Rent Amount].

The new terms for your renewal are as follows:

- New Lease Term: [Number of Months]
- New Lease Start Date: [Date]
- New Lease End Date: [Date]
- New Monthly Rent: [Amount]

If you wish to accept this renewal, please sign and return the attached lease amendment by [Deadline Date]. If you do not intend to renew, please provide written notice of your intent to vacate by [Notice Deadline Date] as per your current agreement.

Thank you for your continued business. If you have any questions regarding this renewal, please contact [Contact Name] at [Phone Number] or [Email].

Sincerely,

[Your Name]

[Your Title/Company Name]

[Phone Number]

[Email Address]