

[Date]

[Tenant Name]

[Tenant Address]

[Unit Number]

RE: Notice of Rent Increase for [Property Address/Unit Number]

Dear [Tenant Name],

This letter serves as formal notification regarding a change in the monthly rent for the corporate housing unit you are currently occupying. We value your tenancy and remain committed to providing high-quality accommodations and services.

Due to [Reason for increase, e.g., rising utility costs/market adjustments/maintenance expenses], your monthly rent will be adjusted as follows:

- **Current Rent:** \$[Amount]
- **New Rent:** \$[Amount]
- **Effective Date:** [Date]

The new rental rate will be reflected in your billing cycle starting on the effective date mentioned above. All other terms and conditions of your existing lease agreement remain in full force and effect.

If you have any questions regarding this adjustment or wish to discuss the renewal of your corporate housing agreement, please contact our management office at [Phone Number] or via email at [Email Address].

Thank you for your continued business.

Sincerely,

[Your Name/Signature]

[Your Title/Company Name]

[Contact Information]