

[Date]

[Resident Name]
[Property Address]
[Unit Number]

RE: Notice of Rent Increase

Dear [Resident Name],

This letter serves as formal notice regarding a change in the monthly rent for your executive housing suite located at [Property Address].

Effective [Date of Increase], your monthly rent will increase from [Current Rent Amount] to [New Rent Amount].

This adjustment is necessary to reflect current market conditions and to ensure the continued delivery of high-quality amenities and services associated with our executive corporate housing program.

All other terms and conditions of your existing lease agreement remain in full force and effect. Please confirm your acceptance of this increase and your intent to renew by [Deadline Date].

If you have any questions regarding this adjustment, please contact the management office at [Phone Number] or [Email Address].

Thank you for your continued residency.

Sincerely,

[Your Name/Signature]
[Company Name]
[Title]