

Date: [Date]

Tenant Name: [Tenant Name/Company Name]

Property Address: [Full Property Address]

Unit Number: [Unit Number]

Dear [Tenant Name or Contact Person],

This letter serves as formal notice regarding a change in the monthly rent for the furnished corporate housing unit you are currently occupying at [Property Address].

As of [Date Increase Takes Effect], your monthly rent will be increased from \$[Current Rent Amount] to \$[New Rent Amount].

This adjustment is necessary due to [Reason for Increase, e.g., rising utility costs, increased maintenance expenses, or market fluctuations]. Please note that this rate remains inclusive of all furnishings, housewares, and [list included utilities/services like high-speed internet or cleaning services].

All other terms and conditions of your existing lease agreement dated [Original Lease Date] shall remain in full force and effect.

If you intend to continue your stay at this new rate, no further action is required other than adjusting your payment for the [Month] billing cycle. If you choose not to renew or accept this increase, please provide your written notice to vacate by [Notice Deadline Date] as per your contract.

We value your business and hope to continue providing your corporate housing needs.

Sincerely,

[Landlord/Manager Name]

[Company Name]

[Phone Number]

[Email Address]