

Date: [Insert Date]

To: [Tenant Name/Company Name]

Property Address: [Insert Property Address]

Unit Number: [Insert Unit Number]

Subject: 60-Day Notice of Rent Increase

Dear [Tenant Name or Contact Person],

This letter serves as formal notification that the monthly rent for the corporate housing unit located at the address above will be increased. This change is being made to reflect current market conditions and rising operational costs.

Current Monthly Rent: \$[Current Amount]

New Monthly Rent: \$[New Amount]

Effective Date: [Insert Date - 60 days from now]

The new rental rate will take effect on your billing cycle starting **[Insert Date]**. All other terms and conditions of your existing lease agreement remain in full force and effect.

We value your continued business. If you have any questions regarding this adjustment, please contact the management office at [Phone Number] or [Email Address] no later than [Insert Date].

Please acknowledge receipt of this notice by signing below and returning a copy to us.

Sincerely,

[Your Name/Signature]

[Title/Company Name]

[Contact Information]

Acknowledgment of Receipt:

Signature: _____

Date: _____