

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

Subject: Notification of Rent Change for Upcoming Semester

Dear [Tenant Name],

This letter serves as formal notice regarding a change in your rent amount for the upcoming [Semester Name, e.g., Fall 2024] term. This change will take effect on [Effective Date].

Your current rent is \$[Current Amount] per month. Starting on [Effective Date], your new rent amount will be \$[New Amount] per month.

All other terms and conditions of your existing lease agreement remain in full force and effect. Please update your payment records or automated transfers accordingly to ensure timely payment.

If you have any questions regarding this adjustment, please contact the management office at [Phone Number] or [Email Address] no later than [Date].

Thank you for your continued residency.

Sincerely,

[Landlord or Property Manager Name]

[Management Company Name]

[Contact Information]